



Ref: DMcC/KS

10 June 2010

To: Chairman - Councillor J Smyth
Vice-Chairman - Councillor D Ritchie

Aldermen - M Rea
R J Loughran

Councillors - A K Brady, T Clarke, H Cushinan,
O C J Keenan, A A Lawther, P Lewis,
M Lucas, P Michael

Dear Member

NOTICE is hereby given that the Monthly Meeting of the **Resources Committee** of Antrim Borough Council will be held in The Round Tower Chamber, Antrim Civic Centre, 50 Stiles Way, Antrim on **Thursday 17 June 2010 at 2pm** for the transaction of business as listed on the Agenda.

Please note that a member of staff can be available on request prior to or following the meeting to facilitate members' enquiries.

Yours sincerely

Chief Executive



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10 June 2010

To: Alderman - S Dunlop
Councillors - T Burns, A Cochrane-Watson, B Graham, N Kelly,
A Logue, S Nicholl

Dear Member

NOTICE is hereby given that the Monthly Meeting of the **Resources Committee** of Antrim Borough Council will be held in The Round Tower Chamber, Antrim Civic Centre, 50 Stiles Way, Antrim on **Thursday 17 June 2010 at 2pm** for the transaction of business as listed on the Agenda.

As a Non-Committee Member you may of course attend but on the basis that you would not have any voting rights.

Please note that a member of staff can be available on request prior to or following the meeting to facilitate members' enquiries.

Yours sincerely

Chief Executive

RESOURCES COMMITTEE MEETING
THURSDAY 17 JUNE 2010 AT 2PM
THE ROUND TOWER CHAMBER, ANTRIM CIVIC CENTRE

A G E N D A

- 1 Apologies.

REPORTS

- **ADMINISTRATION**

- 2 Update: Lands to the rear of Steeple Green. *(Report Enclosed)*

- **FINANCE**

- 3 Monthly Payments Report. *(Enclosed)*
- 4 Monthly Budget Report. *(Enclosed)*
- 5 Council's Draft Financial Statements for the year ending 31 March 2010. *(To be Tabled)*
- 6 Electronic Procurement Pilot. *(Report Enclosed)*

- **HUMAN RESOURCES**

- 7 Monthly Recruitment Schedule. *(Enclosed)*
- 8 Consultation on Draft Code of Practice: Time off for Trade Union Duties and Activities. *(Report Enclosed)*
- 9 Elected Member Development: Media / ICT Training. *(Report Enclosed)*
- 10 Revisions to Service Delivery Arrangements at the Old Courthouse. *(Paper enclosed.)*

RESOURCES SUB-COMMITTEE / AUDIT COMMITTEE

- 11 To agree Membership of Resources Sub-Committee / Audit Committee.
- 12 To confirm, present and adopt Minutes of the Audit Committee Meeting held on Wednesday 16 June 2010. *(To be Tabled)*

INFORMATION MANAGEMENT SUB-GROUP

POLICY AND STRATEGY

BUSINESS PERFORMANCE

TENDERS

LEGAL MATTERS

- 13 Update: McQuillan Envirocare. *(Verbal Report)*

CORRESPONDENCE

ANY OTHER RELEVANT BUSINESS which the Chairman considers Important.

ITEMS ENCLOSED FOR INFORMATION

14 New Employees, Leavers and Transfers.