

ANTRIM BOROUGH COUNCIL

Minutes of the proceedings of a **Meeting** of the **Development and Leisure Committee** of Antrim Borough Council held in The Function Room, Antrim Forum, Lough Road, Antrim on **Thursday 25 March 2010** at **10.00 am**.

In The Chair : Councillor S Nicholl

Other Members Present : Aldermen - S Dunlop
R J Loughran
Councillors - T Clarke
H Cushinan
A Lawther
M Lucas

Non-Committee Members : Councillor J Smyth

In Attendance : Director of Development & Leisure Services
Assistant Director - Development
Development Manager -
Regeneration and Enterprise
Recreation Manager
Public Relations Manager
Committee Secretary (*D Waddell*)

Representatives from Antrim Agricultural Show:
Mr James Clements, Chairman
Mr John Herron, Secretary

Representatives from DMP Consulting:
Mr Donald Malomo-Paris
Stuart Anderson

Apologies : Councillors -

A D Cochrane-Watson
B Graham
O C J Keenan
A Logue
D Ritchie

CHAIRMAN'S REMARKS

On behalf of the Committee the Chairman expressed sincere condolences to Alderman Rea and his family circle following the death of his mother on Tuesday 23 March.

The Committee's thoughts and best wishes for a full and speedy recovery were conveyed to Councillor Burns and his family following news that his wife Therese was seriously ill in hospital.

Warmest congratulations were expressed to Antrim Lawn Bowling Club who had won the Club of the Year Award at the recent Antrim Sports Advisory Awards, with particular congratulations to Alderman Dunlop.

PRESENTATION

Full Powers granted in accordance with the provisions of Section 18 (1) of the Local Government Act (Northern Ireland) 1972 - Minutes of Development and Leisure Committee Meeting held on 25 February 2010 Page 14 and Full Council of 11 March 2010 Page 24 refers.

**PRESENTATION:
ANTRIM SHOW
COMMITTEE
E/7(b)**

REPORT: No 2 had been circulated.

Councillor Lucas declared an interest as a Member of the Antrim Show Committee.

The Chairman welcomed to the Meeting representatives from Antrim Show Committee - James Clements, Chairman and John Herron, Secretary.

Mr Herron, Secretary outlined the aims of Antrim Agricultural Show; to present a positive image of local agriculture, rural activities and Antrim Borough. The success of the 2009 Show was acknowledged due to both good weather and a new venue at Shane's Castle Estate.

Mr Herron presented details of events due to be included in this year's Antrim Agricultural Show incorporating the usual exhibits and stands with emphasis on a new for 2010 'Food Village' which would showcase local produce including food demonstrations.

Councillor Smyth entered the Meeting at 10.10 am.

Mr Herron and Mr Clements responded to Members queries which included proposals to provide attractions for children and families, projects with local schoolchildren, remedies for problematic site traffic management and the economic benefits to Antrim Borough in respect of visitors from Great Britain and Ireland making use of local accommodation, shopping and tourist attractions. He referred to the organising Committee's financial position and highlighted that due to weather there had been years when the show made a loss, only balanced by the Directors' contributions but that 2009 had been excellent weather resulting in a slightly better financial position.

**PRESENTATION:
ANTRIM SHOW
COMMITTEE**
(continued)

The Chairman thanked Mr Herron and Mr Clements for their presentation and they withdrew from the Meeting.

RECOMMENDED: that, full powers having been delegated to the Development and Leisure Committee in accordance with the Provisions of Section 18 (i) of the Local Government Act (Northern Ireland) 1972, £2,500 in sponsorship be awarded jointly between Antrim Agricultural Show and the 'Food Village'.

DEVELOPMENT

REPORT: No 4 had been circulated.

RECOMMENDED: that

1. Council endorses the successful application to GROW South Antrim to employ a Village Renewal Facilitator for a period of up to two years and agrees to provide total match funding in cash of up to £2,750, including £1,375 from existing agreed budgets in 2010-11, with a similar sum to be provided for in the 2011-12 estimates process.
2. Council's decision to provide funding and in-kind support services to be subject to Newtownabbey Borough Council agreeing to provide the same level of cash contributions (£2,750 over two years) and to receiving written consent from the Department of Agriculture & Rural Development that the project as approved by GROW is totally eligible.

**PROPOSED
VILLAGE
RENEWAL
FACILITATOR:
REQUEST FOR
MATCH FUNDING**
ED/143

PRESENTATION

REPORT: No 3 had been circulated.

The Chairman welcomed to the Meeting representatives from DMP Consulting - Stuart Anderson and Donald Malomo-Paris.

Mr Malomo-Paris gave a powerpoint presentation detailing initial designs for Antrim and Crumlin Environmental Improvement Schemes. Proposals were outlined for 'de-cluttering' and upgrading both towns following extensive consultation with Roads Service and Northern Ireland Electricity to include underground cabling in Crumlin and extensive upgrading of the main town areas using quality materials for paving, street furniture and planting.

Mr Malomo-Paris responded to Members' queries and Members acknowledged the necessity to undertake environmental improvements in Crumlin and Antrim, subject to funding being approved by DSD and partnership working with other agencies.

Some Members expressed ethical and current economic concerns in respect of importing natural granite from other countries.

The Chairman thanked Mr Malomo-Paris and Mr Anderson for their presentation and they withdrew from the Meeting.

**ANTRIM AND
CRUMLIN
ENVIRONMENTAL
IMPROVEMENT
SCHEME: INITIAL
DESIGNS
ED/92(m),
ED/92(d)(ii)**

INTERVAL

There was an interval at 11.15 am.

The Meeting resumed at 11.30 am with all Members previously present resuming their seats.

CULTURE AND COMMUNITY

REPORT: No 6 had been circulated.

The Chairman expressed his disappointment that MADD Enterprises Ltd had been unsuccessful in securing funding from the Arts Council Northern Ireland for the incoming year.

RECOMMENDED: that Council provide short-term support in order to retain current contract employee while investigation of alternative funding sources is undertaken, at a cost of approximately £9,000, as outlined in Option 2 of the circulated report. A review to be considered at September Committee Meeting.

Gary Shaw, Cultural Services Manager and Catherine Pollitt (MADD) attend a future meeting of Committee to explain MADD Enterprises Ltd's work and contribution to the local community.

REPORT: No 7 had been circulated.

Councillors Lawther, Nicholl and Smyth declared an interest as Members of various Associations applying for Events Grant Schemes 2010.

RECOMMENDED: that Council:

- a) awards funding, as listed in Table One of circulated report, to applicants, subject to compliance with the E&F criteria, totalling £6,350.
- b) awards funding, as listed in Table Two of circulated report, to applicants, subject to compliance with Summer Scheme criteria, totalling £14,203.
- c) awards funding, as listed in Table Three of circulated report, to applicants, subject to compliance with CFF criteria, totalling £25,995.
- d) grants free use of community centres for summer schemes where required.
- e) retrospectively approves a second call of the Events and Festivals programme with a closing date of 31 March 2010.

**MUSICIANS OF
ANTRIM DISTRICT
DEVELOPMENT
(MADD
ENTERPRISES
LTD)**

A/21,A/42

**EVENTS GRANT
SCHEMES 2010**
R/7(a), T/11, CS/209

- f) delegates full powers to the April meeting of the Development and Leisure Committee Meeting on 22 April 2010 to award grants in accordance with the provisions of Section 18 (1) of the Local Government Act (NI) 1972.

**EVENTS GRANT
SCHEMES 2010**
(continued)

Report on monitoring Events funded through the schemes to be brought to Committee in the autumn and a copy of Events Grant Scheme evaluation form to be circulated at next month's Meeting.

REPORT: No 8 had been circulated.

RECOMMENDED: approval of charges for the new facilities at Muckamore Community Centre 2010/11 as set out in circulated report, subject to clarification on how enforcement of different age group bands can be enforced.

**PRICING: NEW
FACILITIES:
MUCKAMORE
COMMUNITY
CENTRE PRICING
POLICY 2010/11**
M/14

Full Powers granted in accordance with the provisions of Section 18 (1) of the Local Government Act (Northern Ireland) 1972 – Minutes of Full Council Meeting held on 11 March 2010 Page 26 refers.

**NAMING THE
COURTHOUSE**
ED/28(x)

REPORT: No 9 had been circulated.

Following discussion it was

RECOMMENDED: that, a short meeting be reconvened this afternoon to allow further consideration of an appropriate name for the former Courthouse.

REPORT: No 10 had been circulated.

RECOMMENDED: that representatives from Farranshane Community Trust be invited to April Committee Meeting to discuss:

- (a) the potential for the youth club, currently based at Rathenraw Community Centre, to be relocated at Farranshane House.
- (b) Farranshane Community Trust's request for funding from the Capital Grant Scheme for Sports and Community Groups.

Officers to provide information on funding already awarded to the project and the parameters of the Capital Grant Scheme.

**COMMUNITY
CENTRE REVIEW
UPDATE
CS/8**

RECREATION

REPORT: No 11 had been circulated.

RECOMMENDED: that Council approves top up expenditure of £2,455 to purchase photo finish equipment for Antrim Stadium in light of the award of £6,700 secured through Antrim Sports Advisory Association from Sport Northern Ireland.

**PHOTO FINISH –
ANTRIM STADIUM
F/6, RD/SD/2**

REPORT: No 12 had been circulated.

RECOMMENDED: approval of support for the Tardree Trail Race 2010 in the region of £400 with any surplus funds made from race entry fees, to be split between County Antrim Harriers Running Club and Council, once all costs are covered.

**TARDREE TRAIL
RACE 2010
RD/CR/43**

REPORT: No 13 had been circulated.

RECOMMENDED: that

- 1 Full powers be delegated to the Development and Leisure Committee in accordance with the Provisions of Section 18(i) of the Local Government Act (Northern Ireland) 1972, to
 - (a) approve the appointment of a Consultant at the Development and Leisure in April 2010 (or nearest appropriate Committee);
 - (b) approve the appointment of Contractors at the Development and Leisure in August 2010 (or nearest appropriate Committee).
- 2 Fitness Suite Members to be offered either
 - a) a reduction of 20% or a membership freeze during each full month of closure; OR
 - b) the offer of extended membership by 1 month for each full month of closure, free of charge, for those members who use the health suite exclusively.

**CARIBBEAN
HEALTH SUITE
REFURBISHMENT,
ANTRIM FORUM
F/21**

REPORT: No 14 had been circulated.

TABLED: Costings for Steeple Play Area and Dunlop Park.

RECOMMENDED: approval for

- 1 additional costs in the Muckamore and Stiles Way (Dunlop Park/Steeple Play Area) Contract in the region of £52,000;
- 2 additional costs to construct the road widening and right turn lane for the Steeple Playground in the sum of approximately £115,000.

**CONTRACT:
STEEPLE AND
MUCKAMORE
PLAYGROUNDS
S/2(g)(x), S/2(g)(xi)**

Officers to:

- i) make drawings available to Members during Public Services Meeting this afternoon.

- ii) clarify costs if additional costs of £80,000 are applicable for soil removal from Steeple Playground site.
- iii) refer road crossing considerations on Stiles Way from Steeple Playground site to Road Safety Committee for consideration.

**CONTRACT:
STEEPLE AND
MUCKAMORE
PLAYGROUNDS**
(continued)

TENDERS

Full Powers granted in accordance with the provisions of Section 18 (1) of the Local Government Act (Northern Ireland) 1972 – Minutes of Development and Leisure Committee Meeting held on 25 February 2010 Page 18 and Full Council of 11 March 2010 Page 24 refers.

REPORT: No 15 had been circulated.

Following public advertisement for an Ice Cream and Soft Drinks Vendor Franchise for the Peace Park at Antrim Forum four tenders were received and opened on Thursday 25 February 2010.

Each submission was evaluated in terms of Franchise Fee (60%), Menu and Pricing Structure (10%), Health and Safety (10%), Novelty Value (10%) and Environmental Considerations (10%). Scores achieved for each tenderer are as follows: -

<u>SERVICE PROVIDER</u>	<u>FRANCHISE FEE OFFERED YEAR 1 & YEAR 2 £ (excl VAT)</u>	<u>SCORE ACHIEVED</u>
Stephen Baxter t/a Town and Country Catering	£3,600	81%
Jim Robinson t/a Robinsons	£2,350	50.17%
John Hunter t/a Johnny's Cool Ice Cream Trikes	£1,210	45.17%
Joseph McCrea	£1,300	38.67%

RECOMMENDED: that Full Powers having been delegated to the Development and Leisure Committee in accordance with the Provisions of Section 18 (i) of the Local Government Act (NI) 1972, that the highest scoring acceptable tender submitted by Mr John Hunter, trading as Johnny's Cool Ice Cream Trikes, be approved for the sale of Ice Cream and Soft Drinks at the Peace Park Antrim.

**TENDER:
ICE CREAM AND
SOFT DRINKS
FRANCHISE AT
BOROUGH OF
ANTRIM PEACE
PARK**
O/114

REPORT: No 16 had been circulated.

**TENDER:
PROVISION OF
SECURITY
SERVICES**

Following public advertisement for the provision of Security Services to provide static guarding and keyholding services at Antrim Civic Centre, Environment Services Depot and Antrim Forum Leisure Centre fifteen tenders were received and opened on Thursday 25 February 2010.

Each submission was evaluated in terms of Technical Capacity (10%), Previous Relevant Experience (10%), Health and Safety (10%), Quality Management and Accreditation (15%); Contract Management and Service Delivery (15%) and Cost (40%). Scores achieved for each tenderer are as follows: -

RANK	SERVICE PROVIDER	COST £ (excl VAT)	SCORE
1	Sword Security	£65,820.04	93.29
2	Northsec Security	£66,655.16	82.41
3	G4S Secure Solutions UK	£66,399.29	81.36
4	Chubb Security	£68,035.24	78.74
5	Axis Security Group	£67,818.66	78.70
6	Resource NI	£108,883.32	76.86
7	Guardforce	£73,872.76	76.83
8	Red Sky	£70,566.86	76.34
9	Scorpio Management	£78,903.50	73.85
10	Checkmate Guarding & Security	£67,370.42	73.02
11	Robinson Security Services	£73,438.30	67.90
12	Federal Security	£67,230.54	65.77
13	Samdec Limited	£68,980.60	64.74
14	Cobra Security	£68,991.00	62.24
15	Mercury Security Management	£71,568.64	57.07

RECOMMENDED: that, having achieved the highest score, Sword Security Limited be appointed to provide Security Services for the period 3 May 2010 to 31 May 2012 (with an option by the Council to extend by a further two years), at the tendered rates.

A report to be brought to the Resources Committee outlining any key holder allowances paid to staff and duties for which this is paid in the context of the security contract.

Officers to reconsider Antrim Civic Centre car park lighting provision after 9 pm to ensure safe exit for users.

CORRESPONDENCE

REQUESTS FOR ASSISTANCE:

REPORT: No 17(a) had been circulated.

RECOMMENDED: that North Eastern Education and Library Board Music Service be awarded 50% reduction on facility charges at Antrim Forum for proposed concerts as outlined in circulated report.

**NORTH EASTERN
EDUCATION AND
LIBRARY BOARD
MUSIC SERVICE
G/8**

REPORT: No 17(b) had been circulated.

RECOMMENDED: that the Northern Ireland National Schools, Community and Club Cheerleading Championships be awarded £500 and 50% reduction on facility charges for their event due to be held at Antrim Forum on 26-27 March 2010.

NOTED: an invitation has been extended to Development and Leisure Committee Members to attend the event.

**NORTHERN
IRELAND
NATIONAL
SCHOOLS,
COMMUNITY AND
CLUB
CHEERLEADING
CHAMPIONSHIPS
G/8**

REPORT: No 17(c) had been circulated.

RECOMMENDED: that £500 be awarded to the Shane's Castle Vintage Steam Group towards their annual May Day event.

**SHANE'S CASTLE
VINTAGE STEAM
GROUP
G/8**

REPORT: No 17(d) had been circulated.

RECOMMENDED: that £800 and the use of Neillsbrook Community Centre be awarded to Old Bleach Bowling Club towards their Club Open Day and hosting the Irish International Open Day and Tournament on 3 and 4 September 2010.

**OLD BLEACH
BOWLING CLUB
G/8**

ITEMS FOR INFORMATION

Congratulations were extended to MADD Enterprises Ltd and the Cultural Services team for a very successful music festival held from 17 to 26 February 2010.

**4 CORNERS
MUSIC FESTIVAL
2010
A/21, 1/42**

RECOMMENDED: that a letter be forwarded to Carrickfergus Borough Council outlining Antrim Borough Council's disappointment at their withdrawal from the proposed South Antrim Fishing Festival project including reallocation of its match funding to another project.

**PROPOSED
SOUTH ANTRIM
FISHING FESTIVAL
T/68**

OTHER RELEVANT MATTERS

LETTER: dated 23 March 2010 from Northern Ireland Local Government Association (NILGA).

RECOMMENDED: that a letter of response be forwarded to NILGA confirming Council's support for no change in the current Special EU Programme Body (SEUPB) Peace III Cluster arrangements at this time as the current Peace Programme is due to end in 2013 and change at this time may cause disruption and delay the delivery of projects on the ground.

**NILGA:
REORGANISATION
OF COUNCIL'S
SPECIAL EU
PROGRAMME
BODY (SEUPB)
PEACE III
CLUSTERS**

LETTER: dated 19 March 2010 from the Department of Enterprise, Trade and Investment (DETI) inviting Council representatives to attend the consultation process for 'A Draft Tourism Strategy for Northern Ireland to 2010' at various dates and venues throughout Northern Ireland during April and May 2010.

**DETI:
A DRAFT TOURISM
STRATEGY FOR
NORTHERN
IRELAND TO 2020**

NOTED: nearest Consultation Roadshow will be held at Rosspark Hotel, Ballymena on Tuesday 13 April from 9.30 am to 12 noon. Correspondence to be copied to each individual member to allow confirmation of attendance as appropriate.

RECOMMENDED: at the request of Members, that Council's Health and Well-Being Team, where possible, work with schools and youth clubs to highlight the dangers of mephedrone use for recreational purposes.

**MEPHEDRONE
USE**

RESOLVED: on the proposal of Alderman Loughran, seconded by Councillor Lawther that the remainder of Committee business be taken 'In Confidence'.

IN CONFIDENCE

**AUDIT:
GRANTS
AWARDED TO
ORGANISATIONS**

**COUNTRY
LIFESTYLE
FESTIVAL:
REQUEST FOR
SPONSORSHIP
E/29**

**MUCKAMORE
PLAYGROUP**

There being no other business the Meeting adjourned at 12.55 pm.

The Meeting reconvened in The Round Tower Chamber, Antrim Civic Centre at 3 pm, with Councillor Clarke joining at this point.

Full Powers granted in accordance with the provisions of Section 18 (1) of the Local Government Act (Northern Ireland) 1972 – Minutes of Full Council Meeting held on 11 March 2010 Page 26 refers.

**NAMING THE
COURTHOUSE**
(continued)
ED/28(x)

REPORT: No 9 had been circulated.

Councillor Lawther proposed, seconded by Councillor Cushinan that the former Courthouse building be named 'The Old Courthouse Centre'.

Councillor Clarke proposed, seconded by Alderman Loughran that the former Courthouse building be named 'The Old Courthouse'.

A vote was taken by a show of hands with the following results:

Those in favour of Councillor Lawther's proposal - 3

Those in favour of Councillor Clarke's proposal - 3

The Chairman used his vote in favour of Councillor Clarke's proposal therefore Councillor Clarke's proposal was carried.

RECOMMENDED: that, full powers having been delegated to the Development and Leisure Committee in accordance with the Provisions of Section 18 (i) of the Local Government Act (Northern Ireland) 1972, the official name of the Courthouse building be 'The Old Courthouse'.

There being no further business the Meeting concluded at 3.10 pm.

Mayor

Chief Executive

Date
