

ANTRIM BOROUGH COUNCIL

Minutes of the proceedings of a Meeting of the **Resources Committee** of Antrim Borough Council held in The Round Tower Chamber, Antrim Civic Centre on **Thursday 15 April 2010** at **2pm**.

In the Chair : Councillor J Smyth (Chair)

Committee Members Present : Alderman M Rea

Councillors -

A K Brady
O C J Keenan
P Lewis
M Lucas
D Ritchie

Non-Committee Members Present : Alderman S Dunlop

In Attendance : Director of Corporate Services
Public Relations Officer
Committee Secretary (*K Smyth*)

Apologies : Councillors -

T Clarke
H J Cushinan
A A Lawther

AGENDA ITEMS

ADMINISTRATION

MID ANTRIM ANIMAL SANCTUARY

RECOMMENDED: approval of the application from Mid Antrim Animal Sanctuary for Retention of Registration of a Society Lottery, all necessary legislative requirements having been met.

Page 34 of the Minutes of the Resources Committee Meeting held on 18 March 2010 refers.

PROFORMA: No. 3 had been circulated.

NOTED: receipt of additional information requested as a result of discussions from the previous Committee Meeting - cost of producing a DVD, results of the tender ex - cost of producing a DVD, results of the tender exercise undertaken, area distribution details, targets and contribution commitments from other Councils to date.

RECOMMENDED: on the proposal of Councillor Lewis, seconded by Councillor Lucas, that Council contribute £250 to Camphill Communities Trust towards the production of distribution literature ensuring that potential beneficiaries in the Borough are aware of how to access Camphill Services - subject to submission and approval of all documentation and Council conditions being met.

**SOCIETY LOTTERY
APPLICATION:
RETENTION OF
REGISTRATION
(ADMIN)**

**FINANCIAL
ASSISTANCE
REQUEST:
CAMPHILL
COMMUNITIES
TRUST
12/25/1**

Alderman Rea joined the Meeting at this point, 2.10pm.

REPORT: No. 4 had been circulated.

RECOMMENDED: that Council temporarily approve **34 Ballynamullan Road, Toomebridge** as a suitable place for a Civil Marriage on Saturday 26 June 2010 only, all inspections completed and the necessary legislative requirements having been met.

**APPLICATION FOR
TEMPORARY
APPROVAL OF
PLACE FOR
MARRIAGE / CIVIL
MARRIAGE
(ADMIN)**

Councillor Ritchie joined the Meeting at this point.

FINANCE

REPORT: No. 5 had been circulated.

NOTED: the Director referred to Mrs Beacom's recent retirement and reported that a Finance Officer would still be present prior to the start of Committee Meetings to answer specific payment queries from Members.

In response to enquiries the Director clarified several payments and undertook to obtain additional information as necessary.

NOTED: as requested by Members, a report on vacant rating of the Steeple be presented to the May Resources Committee Meeting.

RECOMMENDED: on the proposal of Councillor Keenan, seconded by Alderman Rea, that the Monthly Payments for March 2010 totalling £2,377,392.00, inclusive of Value Added Tax, be approved.

**MONTHLY
PAYMENTS
REPORT
(FIN)**

REPORT: No. 6, summarising Council services by expense type and departmental breakdown from April to February 2009/2010, reflecting an overall favourable variance of 12%. A transfer of surplus to the District Fund at the financial year end was anticipated.

NOTED: the Chairman commended officers and management for continued budget control measures while maintaining a high standard of service delivery throughout the Borough.

**MONTHLY BUDGET
REPORT
(FIN)**

HUMAN RESOURCES

NOTED: Report No. 7 as circulated, for Members' information, outlining five externally advertised vacancies during March 2010 and two Internal Trawls (the majority of the external vacancies relating to the community programme).

**MONTHLY
RECRUITMENT
SCHEDULE
(HR)**

MINUTES

MINUTES: No. 8 had been circulated.

The Chairman highlighted the date for the next Audit Sub-Committee Meeting, namely, Wednesday 12 May 2010.

RECOMMENDED: unanimously, that the Minutes of the Audit Sub-Committee Meeting held '*In-Confidence*' on Wednesday 31 March 2010, copies as circulated, be taken as read, approved as a correct record and the recommendations contained therein be adopted.

**AUDIT
SUB-COMMITTEE
MEETING -
WEDNESDAY 31
MARCH 2010**

NOTED: request for -

- a copy of the Local Government Auditor's Annual Audit Letter 2008/09 to be circulated to all Elected Members and included on the next Resources Committee Agenda for information;
- a Press Release to be issued highlighting the role of the Audit Sub-Committee, the constructive work undertaken and the positive outcome from the Local Government Auditor following his audit of Council.

MINUTES: No. 9 had been circulated.

RECOMMENDED: unanimously, that the Minutes of the Resources Sub-Committee Meeting held on Wednesday 31 March 2010, copies as circulated, be taken as read, approved as a correct record and the recommendations contained therein be adopted.

**RESOURCES
SUB-COMMITTEE
MEETING -
WEDNESDAY 31
MARCH 2010**

ANTRIM COMMUNITY EXCELLENCE AWARDS 2010

NOTED: due to the Election on 6 May 2010, request for a change of timetabled date for assessment of nominations for the Antrim Community Excellence Awards 2010 from Friday 30 April 2010 to Wednesday 12 May 2010. *Apologies were forthcoming from Alderman Rea who would be out of the country.*

**RESOURCES
SUB-COMMITTEE
MINUTES
(continued)**

INFORMATION MANAGEMENT SUB-GROUP

NOTED: that an Information and Communication Technology (ICT) Clinic would be held immediately following the Committee Meeting with all Elected Members being welcome to attend.

**ICT CLINIC:
THURSDAY
15 APRIL 2010**

RESOLVED: on the proposal of Councillor Keenan, seconded by Councillor Ritchie, that the remainder of the Meeting be taken 'In-Confidence'.

ITEMS IN-CONFIDENCE

- Lands at 6 Orchard Way, Antrim.
- Rent Arrears - Licence Agreements.
- Organisational Charts.
- Antrim Boxing Club.

There being no further business the Meeting concluded at 2.55pm.

Mayor

Chief Executive

Date
