



Antrim Sports Advisory Association

GRANT AID POLICY

Eligibility:

Applications will only be considered from affiliated sports clubs and individuals participating in sporting activities which are not for profit.

Individuals:

1. Individuals, who are resident in Antrim Borough, are over 25 years of age, and who are members of a club which has been affiliated to Antrim Sports Advisory Association for a minimum of three months and whose sport is recognised by the Sport Northern Ireland. Applications **must** be submitted by the affiliated club.
2. Individuals, who are resident in Antrim Borough, are over 25 years of age, but not a member of a club or organisation in their sport in Antrim Borough, may be considered at the discretion of Antrim Sports Advisory Association, if their sport is recognised by the Sport Northern Ireland and if there is no club or organisation in Antrim Borough at the equivalent standard.
3. Individuals under the age of 25 should apply through the Antrim Borough/Enkalon Foundation Youth Bursary programme. Further information is available on www.antrim.gov.uk
4. An individual can only be awarded **one** grant in any financial year (April- March).

Clubs:

1. Sports Clubs based in Antrim Borough and who are members of Antrim Sports Advisory Association, affiliated for a minimum of three months, will be given preference.
Clubs with a junior membership will only be eligible if they have a current Child Protection policy.
2. An affiliated club may only apply to the Antrim Sports Advisory Association:
 - a. Once in the club categories, *3, 4 and 5*, in any financial year, (April - March).

or

 - b. A maximum of three times on behalf of different individuals from the club in the individual categories, *1 and 2*, in any financial year, (April - March).

Exceptional circumstances may be taken into consideration.

Applications:

1. All requests must be submitted on official application forms, fully completed, and endorsed by the club and the relevant Governing Body.
2. Antrim Sports Advisory Association will acknowledge receipt of all requests.
3. **Antrim Sports Advisory Association will not consider applications in retrospect.**
4. Only **one** event / grant category per application.
5. The amount of all financial assistance received or intended to be applied for from all other sources, e.g. (Antrim Borough Council, Sport Northern Ireland, Lottery Sports Fund, National Governing Bodies, Sponsorship etc) must be declared within the application. Failure to do so will preclude further applications from the club or individual and may lead to a request for the return of the Antrim Sports Advisory Association grant.
6. Antrim Sports Advisory Association requires the applying club to submit a current constitution, most recent audited accounts and if applicable, a copy of its current child protection policy.
7. A minimum of one quotation must be submitted with applications for the purchase of equipment.
8. Antrim Sports Advisory Association will release the total amount awarded on receipt of a completed report and proof of attendance and all receipts, which should be submitted within **three** months of the grant being ratified. Failure to comply with these rules will deem the grant null and void.

9. Grants must be used for the purpose for which the application was initially made, and in the circumstances where this stipulation is not adhered to satisfactorily, the Antrim Sports Advisory Association will insist on repayment.
10. Antrim Sports Advisory Association will relate the amount of grant applied for to its financial resources and needs at the time of the application.
11. Any member of the Executive Committee of Antrim Sports Advisory Association should, where applicable, declare his or her interest in a submission for grant aid.
12. The decision of Antrim Sports Advisory Association is final.
13. All grants will be subject to the audit of Antrim Borough Council.
14. Please ensure that Antrim Sports Advisory Association is recognised in all press releases relating to received funding.

PRIORITIES

1. Sports Clubs in Antrim Borough who are currently members of the Antrim Sports Advisory Association.
2. Individuals from a Sports Club in the Borough, who are over 25 years of age, who have shown both talent and commitment in their sport.
3. Clubs who actively seek to improve club Administration and Coach Education by supporting Coach Education and Training Programmes.

GRANT CATEGORIES

<u>Individual Categories</u>	Maximum Grant
1. Participation in events outside Northern Ireland approved by the Governing Body and where the applicant has achieved the appropriate qualifying standard. <i>(N.B. Clothing costs will not be considered)</i>	£300
2. Coaching Courses: Course fees for coaches, officials and club personnel. (Travel may be considered for high-level courses outside Northern Ireland). Proviso: - <i>Applicants may be asked to contribute a certain amount of expertise to sports education courses in the Antrim Borough area.</i>	£400

Club Categories

- | | |
|--|-------------|
| 3. Hiring of specialist coaches for specialised training sessions.
<i>To permit clubs to hire specialist coaches for one off sessions or a group of sessions. The coaches must be of high calibre and qualified to take sessions. Applications which show that the coaching sessions will be open to other clubs within the Borough will be given a higher priority. Applicants must explain why they cannot get a club member trained in the speciality within a reasonable time period.</i> | £400 |
| 4. To purchase essential equipment.
This can include additional new equipment but not items of clothing (kits, coats etc.)
Items with a short lifespan will not be considered e.g. balls. | £400 |

In categories 2, 3 and 4 the maximum grant will be 50% of the total cost, up to the maximum amount allocated in each category.

Clubs must pay the remaining 50% cost. Receipts must be submitted.

- | | |
|--|-------------|
| 5. Special events/projects hosted by an affiliated club that has a club or community impact. | £400 |
|--|-------------|

In category 5, the grant is paid on a shortfall basis up to the maximum amount awarded. Receipts and / or a financial summary must be submitted.

- | | |
|--|--|
| 6. A club with proven financial difficulties, which could lead to the Club disbanding, may make a special one-off application to the Antrim Sports Advisory Association Executive Committee for consideration. | |
|--|--|